

Donation Request Process

Seneca Park Zoo Society is proud to support charitable fundraisers for fellow environmental, educational, and cultural nonprofit organizations in the Greater Rochester area. Requests will be reviewed based on the following guidelines:

- The organization must:
 - Operate in one of the following New York counties: Monroe, Genesee, Livingston, Ontario, Orleans, Seneca, Wayne, Wyoming, or Yates.
 - Be a nonprofit organization with a 501(c)(3) status.
 - Have not received a Zoo donation within the past 12 months.
 - Support one of the following missions:
 - Encourage the preservation of wildlife, animal care, and/or the protection and appreciation of the natural environment.
 - Provide education programming.
 - Serve children and families.
 - Fellow cultural organization in the Greater Rochester area; reciprocity encouraged.
- The request must be:
 - For a charitable fundraiser that directly supports the organization.
 - Submitted at least 60 days prior to the event
 - Sent via [mail](#) or [e-mail](#) attachment on the organization's letterhead. The request should state:
 - Organization's name, 501(c)(3) number and mission statement
 - Event name, date, and primary purpose
 - Phone and/or e-mail for primary contact person
 - Mailing information for granted donation requests
- Contributions will not be made to the following:
 - Fundraisers that are perceived to be political or religious in any way.
 - Requests for door prizes, holiday parties, incentive programs, third-party fundraisers or recognition events.
 - Non-education based school fundraisers. School requests will only be considered if the fundraiser directly supports educational programs.
 - Events that are being held for individuals, performance groups or sports teams.
- Processing:
 1. Requests will be reviewed on the first of the month, in the month prior to the date of the event.
 2. Donations will be processed and sent by mail at least two weeks prior to the event date to the address provided. Those that meet the qualifications and are approved will receive a complimentary Family Membership certificate.
 3. Donations cannot be transferred for other goods or services and are subject to change based on current Zoo policies at the time of redemption. The Zoo is not responsible for lost or stolen donations.
 4. We have a set quota for each month. Once the quota is met, no other donations will be processed.

Due to the volume of requests we receive, we are not able to respond to each requesting organization. To check on the status of your request, please call the Membership Office at (585) 336-7219, Monday – Friday, 9 a.m. to 4:30 p.m.